

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
APPROVED REGULAR BOARD MEETING MINUTES OF April 8th, 2026**

A. ROLL CALL

Members present: Members present: Dale Feigley, Andy West, Taylor DeHaan, Jennifer Frederick, Cassie Blascyk, Supervisor Hamill, Micheal Zeolla, Daniel Walker, and Roscoe Smith

Members Absent: Chris Hamill

Staff Present: Melissa Dashevich, Executive Director

Mr. Smith called the meeting to order at 6:15 PM

B. APPROVE MINUTES OF JOINT BOARD MEETING OF FEBRUARY 11th, 2026

MS. FREDERICK MOVED TO APPROVE the joint HDDA board meeting minutes of February 11th, 2026 as presented. **MS. DEHAAN SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Daniel Walker - yes; Micheal Zeolla - yes; Roscoe Smith - yes. (9 yes votes).

C. APPROVE MINUTES OF REGULAR BOARD MEETING OF MARCH 11th, 2026

MR. WEST MOVED TO APPROVE the regular HDDA board meeting minutes of March 11th, 2026 as amended. **MS. DEHAAN SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Daniel Walker - yes; Micheal Zeolla - yes; Roscoe Smith - yes. (9 yes votes).

D. PRESENTATION: GIFFELS & WEBSTER

Tad Krear and Julia Upfal presented the board with their most recent master plan draft. The board expressed their appreciation and provided feedback on various aspects of the plan. Tad requested the board spend some additional time considering Highlands story telling landmarks.

E. DIRECTOR'S REPORT

Mrs. Dashevich provided her report to the board in advance.

F. TREASURER'S REPORT

In Mrs. Hamill's absence, Ms. Frederick reported that cash and combined savings comes to \$614,000 and total liability and equity is at \$790,000. There aren't currently

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any outstanding expenditures over revenue outside of the expected and there is no unusual activity.

SUPERVISOR HAMILL MOVED TO ACCEPT the Treasurer's Report. **MS. FREDERICK SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Daniel Walker - yes; Micheal Zeolla - yes; Roscoe Smith - yes. (9 yes votes).

G. NEW BUSINESS

1. *Vice Chair Nomination*

This item was moved to the May HDDA Board Meeting

2. *Renewal of the Oakland County Times*

It was reported that the annual cost is \$1,500 which has already been allocated in the budget and the approved work plans.

SUPERVISOR HAMILL MOVED TO APPROVE the renewal of Oakland County Times for \$1,500 through April 2027. **DR. WALKER SUPPORTED THE MOTION**, and the **MOTION CARRIED** with an individual roll call vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Daniel Walker - yes; Micheal Zeolla - yes; Roscoe Smith - yes. (9 yes votes).

3. *Permission for Executive Director to Sign the Contracts for Children's Activities at the Upcoming Festivals*

MS. FREDERICK MOVED TO GIVE the executive director and/or Chairperson permission to sign the contracts for the children's activities at the upcoming 2026 festivals. **MR. FEIGLEY SUPPORTED THE MOTION**, and the **MOTION CARRIED** with an individual roll call vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Daniel Walker - yes; Micheal Zeolla - yes; Roscoe Smith - yes. (9 yes votes).

4. *MDA Conference June 3rd & 4th*

The Conference is located in Southaven. Mrs. Dashevich informed the board that Cassie will be a speaker, and board members are welcome to attend. The festivities on the 3rd are focused on networking and the 4th will be focused on presentations.

5. *MDA Annual Report*

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The MDA Annual Report was provided to the board before the meeting. Mrs. Dashevich requested that board members review it before the May meeting.

6. Final Accreditation Report

The Report was provided to the board before the meeting. Mrs. Dashevich requested that board members review it before the May meeting.

H. OLD BUSINESS

1. *Possible Motions to allocate Funding to the Promotions Committee to address shortfalls of Sponsorship*

MS. FREDERICK MOVED TO APPROVE the transfer of \$1,500 from the DDA Sponsorship Line to the Promotions line for the upcoming founders day festival. **MRS. BLASCYK SUPPORTED THE MOTION**, and the **MOTION CARRIED** with an unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Daniel Walker - yes; Micheal Zeolla - yes; Roscoe Smith - yes. (9 yes votes).

MS. FREDERICK MOVED TO APPROVE the transfer of \$2,500 from line item 494729967007 to cover costs of the Founders Day and Red, White, and Blues Festivals. **MR. WEST SUPPORTED THE MOTION**, and the **MOTION CARRIED** with an unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Daniel Walker - yes; Micheal Zeolla - yes; Roscoe Smith - yes. (9 yes votes).

2. *Metro Mode - Update*

Mrs. Dashevich reported that contracts with Metro Mode are currently being drawn up.

I. BOARD MEMBER COMMENTS

The utility pole on Milford Road on the eastern side south of Colasantis is at a dangerous angle. It does not belong to DTE and Mrs. Blascyk is still actively working with the state to get it taken care of.

Ms. Frederick reported there have been 2 grant applications that are now under review.

J. COMMITTEE REPORTS

Design

1. *Garden Theme*

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Ms. Frederick reported the garden theme is Red White and Blue and annuals have been ordered

Economic Revitalization

Ladies Day out is Saturday April 25th from 10am to 5pm.

Organization

Nothing to report.

Promotions

Founders Day Festival and Parade preparation is wrapping up and soon rolling into Red White and Blues

In the midst of finalizing the contracts for for Sounds Like Summer talent

K. MSOC

The MSOC Main Event is June 11th at The Roxy in Rochester, tickets are \$35 each.

MS. FREDERICK MOVED TO ALLOCATE up to \$1000 for Main Event Tickets for the board members and their significant others. **MS. DEHAAN SUPPORTED THE MOTION**, and the **MOTION CARRIED** with an individual roll call vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Daniel Walker - yes; Micheal Zeolla - yes; Roscoe Smith - yes. (9 yes votes).

Ms. Frederick also requested board members look over the board member handbook check list before the May meeting.

L. DISTRICT DEVELOPMENT

Mrs. Dashevich reported that Tranquil Expressions Hair Salon has moved into the old Brush Hair Salon Location. Wildling Tea Shop and Apothecary has opened at the previous location of earth and soul and they have submitted applications for the signage and rent subsidies grants. Mrs. Blascyk reported that Sheetz has gotten approval for their septic from both the state and county.

M. CALL TO THE PUBLIC

Nothing to report.

N. MEETING ADJOURN

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The meeting was adjourned at 8:43 pm. - TD

APPROVED