

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
APPROVED REGULAR BOARD MEETING MINUTES OF June 10th, 2026**

A. ROLL CALL

Members present: Dale Feigley, Andy West, Taylor DeHaan, Jennifer Frederick, Cassie Blascyk, Supervisor Hamill, Chris Hamill, Christina Welsh, Daniel Walker, and Roscoe Smith

Members Absent: None

Staff Present: Melissa Dashevich, Executive Director

Guests: Tim Colbeck, and George Venettis

Mr. Smith called the meeting to order at 6:14 PM

B. APPROVE MINUTES OF REGULAR BOARD MEETING OF MAY 13th, 2026

MRS. BLASCYK MOVED TO APPROVE the regular HDDA board meeting minutes of MAY 13th, 2026. **MR. WEST SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Daniel Walker - yes; Chris Hamill - yes; Christina Welsh - yes; Supervisor Hamill - yes; Roscoe Smith - yes. (10 yes votes).

C. PRESENTATION: TIM COLBECK

MS 101 Training/Board Member Training

Tim Colbeck from Main Street Oakland County made a presentation about the structure and goals of an MSOC DDA Board. This covered basic responsibilities and characteristics as well as advice on how to achieve their set goals.

D. DIRECTOR'S REPORT

Mrs. Dashevich provided her report in advance.

E. TREASURER'S REPORT

Mrs. Hamill presented her financial report through May 31st, 2026 in detail. We have a total revenue of \$198,485. HDDA has spent just under \$88,480 on programs. Currently

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revenue exceeds expenses by just over \$110,000. HDDA is currently on target with their budget for 2026. Current cash on hand is \$645,473.

MS. FREDERICK MOVED TO ACCEPT the Treasurer's Report. **MR. WEST SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Daniel Walker - yes; Chris Hamill - yes; Christina Welsh - yes; Supervisor Hamill - yes; Roscoe Smith - yes. (10 yes votes).

F. NEW BUSINESS

1. Booms Tracker Program Update

Currently Jamie Globerson is overseeing the project however due to unforeseen circumstances Jamie has agreed that reassigning the project is the best path forward. Caden Bare has agreed to take over the Project, Mrs. Dashevich will begin on boarding and providing him with the necessary tools and training. Pending board approval the 120 hours originally allocated for Jamie will be transferred to Caden.

MS. FREDERICK MOVED TO REALLOCATE 120 hours from Part Time Seasonal Manager Position line item 494-729-705-000 to PT Seasonal Assistant 494-729-705-001 for Caden to take over Jamie. **MS. DEHAAN SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Daniel Walker - yes; Chris Hamill - yes; Christina Welsh - yes; Supervisor Hamill - yes; Roscoe Smith - yes. (10 yes votes).

G. OLD BUSINESS

1. Link for The Board Member Handbook

Ms. Frederick offered to create binders for those board members that prefer hard copies of bylaws, etc. She will provide a link to a single file with all the paperwork in one spot for those that prefer digital

2. Review Accreditation Final Report (Potential)

Moved to the July HDDA Board Meeting

3. IMG/Metromode Update

Provided in the Directors Report. Mrs. Dashevich requested the first story focus on the uniqueness of Highland's retail and the gateway to Highland State Recreation Area.

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H. BOARD MEMBER COMMENTS

A \$5000 sponsorship of RW&B has been given by the county through friends of downtown Highland.

Ms. Frederick has joined the Huron Valley Chamber of Commerce. She noticed that their agenda lists upcoming events and suggested at the HDDA adopt a similar practice.

Mrs. Blascyk reported that easements have been received for the signs at the Sheetz location. The Design Committee will need to decide what the sign will look like so that it can be part of the contract. HDDA will be reimbursed \$40,000 for the welcome to Highland Station sign.

I. COMMITTEE REPORTS

Design

1. *The wayfinding sign near Tuffy has fallen off the frame. (Possible Quotes to review to correct)*

Mr. West reported that the aluminum Wayfinding Sign near Tuffy has fatigued and will need to be replaced. He believes the wind had a significant impact on the longevity of the sign. The replacement will need more reinforcement. Currently Mrs. Blascyk is awaiting quotes on a replacement as well as more support of the other signs that need it to prevent this occurring elsewhere.

Economic Revitalization

2. *Rental Subsidy Grant Tranquil Expressions Salon*

Tranquil Expressions Salon has applied for the Rental Subsidy Grant. Mrs. Dashevich will do the final review this week.

Organization

Nothing to report

Promotions

June 27th is the Red White and Blues Festival, Mrs. Blascyk is asking for volunteers. There will be a DJ and a Blues Brothers Tribute Band. 5 additional food trucks will also be attending in addition to those that attended last year.

J. MSOC

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June 11th is the Main Event at 6pm to 9pm. It will take place at the Roxy in Rochester. The HDDA has submitted for 5 different awards this year.

K. DISTRICT DEVELOPMENT

Highland Cow is now open for business, they seem to be very busy.

The Ribbon Cutting at Three Bags Full is taking place Thursday, June 11th from 12:30pm - 1:30pm

A new company called Davina's Designs, a furniture refurbishment company intends to move into the old Home Again location at Livingston and Milford Rd.

Sheetz update: tear down will begin mid July, with the goal to complete mid December and open mid January.

The school and the township have been working together on the water main. The school district will be covering the \$6 million cost.

L. CALL TO THE PUBLIC

Nothing to report.

M. MEETING ADJOURN

The meeting was adjourned at 8:55pm. - TD