

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
APPROVED WORKING SESSION BOARD MEETING MINUTES OF June 25th, 2026**

A. ROLL CALL

Members present: Andy West, Taylor DeHaan, Cassie Blascyk, Supervisor Hamill, Daniel Walker, and Roscoe Smith

Members Absent: Dale Feigley, Jennifer Frederick, Chris Hamill, and Christina Welsh

Staff Present: Melissa Dashevich, Executive Director

Guests: Pete Eichinger of Performance Creative Resources, Inc.

Mr. Smith called the meeting to order at 9:08 AM

B. NEW BUSINESS

1. Gateway Sign Design Discussion

Mrs. Blascyk presented the board with a variety of proposed designs for the Welcome sign for Highland Station. The board overall preferred a simple easy to read design with features that highlighted the historic nature of the area. The design committee decided a mock up version of the sign will need to be made to determine the ideal size for the location.

2. South End Banner Discussion

Mrs. Blascyk presented the board with a set of four potential banners to replace those that are hanging on the southern end of the DDA district. These colorful signs would highlight things to do in and around downtown highland and help connect the southern end to the rest of the district visually. Mr. Smith raised some concern that the banners may look to some like they are advertising Highland as a whole rather than the DDA district and therefore fall outside of the DDA's responsibility. Other board members believed that they aligned with the DDA's objectives and therefore fit within the scope of the DDA.

SUPERVISOR HAMILL MOVED TO APPROVE the printing of the banners minus the word "Downtown" and enlarging the word "Highland". **MRS. BLASCYK SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Cassie Blascyk- yes; Daniel Walker - yes; Supervisor Hamill - yes; Roscoe Smith - no. (5 yes votes, 1 no vote).

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C. OLD BUSINESS

1. Updates on Structural Failure of the way finding signs in front of Vandry Storage

Mr. Eichinger provided Mrs. Blascyk with a quote to replace the sign along with adding extra support to those that may need it.

SUPERVISOR HAMILL MOVED TO APPROVE the expense of \$3,143 to upgrade 5 of the way finding signs along Milford road and replace the broken sign to be allocated from the Design budget. **MR. WEST SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a roll call vote: Andy West - yes; Taylor DeHaan - yes; Cassie Blascyk - yes; Daniel Walker - yes; Supervisor Hamill - yes; Roscoe Smith - yes. (6 yes votes).

D. BOARD MEMBER COMMENTS

Supervisor Hamill raised concern that the HDDA policy requiring official Bids on projects ultimately raises the total expense of projects when previously vetted contractors are chosen. He suggested a list of preapproved contractors be made and reviewed regularly to simplify the process in those situations. The topic will be further discussed at the July regular board meeting.

E. DISTRICT DEVELOPMENT

Nothing to report.

F. CALL TO THE PUBLIC

Nothing to report.

G. MEETING ADJOURN

The meeting was adjourned at 10:22 am. - TD