

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
Record of the October 19, 2016 Regular Board Meeting**

APPROVED

Members Present: Supervisor Hamill, Dale Feigley, John Hirzel, Matt Barnes, Cassie Blascyk, Mike Zurek (arrived at 6:30), Mike Maher (arrived at 6:45)

Members Absent: Mike Maher

Staff Present: Karen Beardsley, Recording Secretary

Visitors Present: Kris Kopacki
(3) high school students

Mr. Smith called the meeting to order at 6:25 PM.

Approve Regular Board Meeting Minutes of September 21, 2016

MR. FEIGLEY MOVED TO APPROVE the Regular Board Meeting minutes of September 21, 2016 as presented. MR. BARNES SUPPORTED and THE MOTION CARRIED with a unanimous voice vote (5 yes votes)

Director's Report

Mrs. Dashevich was not present; her father is hospitalized, and she is there with him. Her report is forthcoming.

Approve Regular Board Meeting Minutes of September 21, 2016

MR. FEIGLEY MOVED TO APPROVE the Regular Board Meeting minutes of September 21, 2016 as presented. MR. BARNES SUPPORTED and THE MOTION CARRIED with a unanimous voice vote (5 yes votes)

Treasurer's Report

Mr. Hirzel stated that the projected revenues are not quite where they were expected to be at this time; we are a little short. However, it was noted that property tax payments are still being received, so additional revenue is expected. Also worth noting is that expenses are less than 45% of projected as well.

Approve oral Treasurer's Report presented by Mr. Hirzel

SUPERVISOR HAMILL MOVED TO APPROVE Mr. Hirzel's oral Treasurer's Report of October 19, 2016. MR. BARNES SUPPORTED and THE MOTION CARRIED with a unanimous voice vote (6 yes votes).

NEW BUSINESS

(items added by Supervisor Hamill)

Supervisor Hamill stated that Audia Construction has agreed to install some additional curbing and other replacements as compensation for some minor defects in concrete. Also, the HDDA will be responsible for approximately \$1,200 in fees for permit closures.

Supervisor Hamill was able to obtain 20 outdoor trash receptacles (valued at \$1,500 each) that were being disposed of during demolitions making way for the light rail system being installed on Woodward Avenue in Detroit. Supervisor Hamill was made aware of this opportunity by the father of the Eagle Scout whose project was the stage in Highland's Veteran's Park.

Supervisor Hamill also stated that Broadview Tree Farm has offered to donate the trees this year (for our Festival of Trees).

OLD BUSINESS

Banner Poles on Light Posts

Mr. Feigley brought in a sample of the metal fabricated extension, as well as a modified (4' length) snowflake banner, minus bottom grommets. Mr. Smith asked if adding advertising banners would encroach upon the clear height space needed; however, since they would be 'hanging down' as a flap, it was felt it wouldn't be a problem. The cost of modification of the banners is nominal. Mrs. Blascyk inquire about the installation; Supervisor Hamill stated it would be after the election, but in time for the holidays.

Charrette Follow Up

Mr. Smith said that Supervisor Hamill and Mrs. Dashevich will meet with MSOC the week of October 25th. Supervisor Hamill shared that he heard Oakland County was impressed with the number of people that were in attendance at the charrette despite the rain.

Website Redo Update

Mrs. Blascyk and Mr. Zurek shared the progress of the website redo.

PENDING ITEMS

HDDA Planning and Goals Meeting

Will have update after MSOC meeting on October 25.

COMMITTEE REPORTS

Tree Lighting is December 5. Supervisor Hamill previously mentioned that Brien's Services has offered the trees for the Festival of Trees.

MSOC OAKLAND COUNTY

Age Friendly Workshop at Oakland County

Mrs. Dashevich and others representing Highland Township and Highland/Milford Transportation attended this workshop. No further information was available.

COMMUNITY REPORTS

Mr. Smith shared that he, Judy Cooper, and Nancy Brandstatter (Spinal Column-Highland Edition editor) attended a conference in Traverse City. There was a lot of information regarding branding and event quality (content, duration, and quantity), and that they should have a purpose, fulfill a need, and know the audience. Discussion followed. Supervisor Hamill felt that the HDDA should take a support level at festivals instead of taking a leadership role.

DISTRICT DEVELOPMENT / NEW BUSINESSES

PowerHouse Gym is now Iron Pride Gym.

New tobacco store next to CVS.

Mrs. Dashevich will visit and report next month.

Highland Feed has made continual progress; in a few weeks, they will be able to begin stocking, etc.

Supervisor Hamill spoke of the unique situation of Highland Feed occupying a previous auto repair facility in an emergency situation; and the consequences, or particular problems (and unique solutions) that resulted.

CALL TO THE PUBLIC

None.

Mr. Smith adjourned the meeting at 7:30 p.m.

Respectfully submitted,

A. Roscoe Smith
ARS/kb