

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
Record of the June 15, 2016 Regular Board Meeting**

APPROVED

Members Present: Roscoe Smith, Mike Maher, Matt Barnes, Supervisor Hamill, John Hirzel, Cassie Blascyk, Dale Feigley, Mike Zurek

Staff Present: Melissa Dashevich, Director
Karen Beardsley, Recording Secretary

Mr. Smith called the meeting to order at 6:20 PM.

Approve Regular Board Meeting Minutes of May 18, 2016

MR. FEIGLEY MOVED TO APPROVE the Regular Board Meeting minutes of May 18, 2016 as corrected. (Mr. Stevenson was NOT in attendance.) MR. MAHER SUPPORTED and THE MOTION CARRIED with a unanimous voice vote (8 yes votes).

Director's Report

Mrs. Dashevich reviewed her report, and is attached for board member review.

Treasurer's Report

We are at or slightly above our cash position desired, approximately \$107,000. Township audit has not yet been completed. Income from TIF is at about 38% collected; expenditures are at about 18% for year, with no large liabilities looming. Mrs. Dashevich briefly explained the TIF report prepared by Judy Cooper at the Township for Oakland County. Mr. Hirzel believes some of the numbers are still not identified properly for our interpretative purposes. He also believes that the receipt of TIF dollars are still not generally understood by the public, and the public should realize how much of the money is 'free' and comes from Oakland County.

NEW BUSINESS

Charrette

Mrs. Dashevich shared that the format and dates have been changed. Oakland County will come and meet with business owners on August 10. Their preparations will take place on August 11, and a public presentation event will take place on August 12. Supervisor Hamill shared that the sharing of information and services available, as well as storyboards and narratives, and even refreshments to garner public interest. Another edition of the Spinal Column covering this would be helpful and is encouraged.

Regarding upcoming changes in Highland, Supervisor Hamill shared some current information on the school administration, school property and related water issues.

OLD BUSINESS

Landscaping

The Lloyds headed up the volunteer effort on Saturday June 11 which was a success! Additional mulch is needed, as well as finishing up at Napa, sprucing up Sniffer Station, etc. Mrs. Dashevich is arranging for watering services by Kris Kopacki. There is a possibility of adding some annuals for color; Mrs. Blascyk will also begin the process of getting signage for identifying plants. Mr. Maher asked, with the probability of extra money in budget, that we compensate the Lloyds in some way for their expertise, and also investigate some repairs of concrete.

MR. MAHER MOVED TO APPROVE the purchase of two Gift Certificates in the amount of \$150.00 each (for a total of \$300) as payment for consulting services by John and Jake Lloyd. This amount can be taken from the landscaping budget. MR. HIRZEL SUPPORTED and the MOTION CARRIED with a roll call vote: Barnes-yes; Blascyk-yes; Hirzel-yes; Hamill-yes; Maher-yes; Feigley-yes; Zurek-yes; Smith-yes (8 yes votes).

Pending Items

Still pending are the HDDA Planning and Goals Meeting as well as the website redo.

MSOC

The TIF Report has been submitted and the Accreditation Ceremony took place on June 14th in Holly. The Preservation Workshop is Thursday, June 23 at 2PM at the Executive County Building in Waterford. Mrs. Dashevich will not be able to attend; it is a free event if anyone else would like to attend.

COMMUNITY REPORTS

Red, White & Blues is June 25 at 4PM with a fireworks rain date of June 26.

Mrs. Dashevich mentioned a new used car business located on Milford Road, north of M59.

CALL TO THE PUBLIC

Mr. Smith read a resignation letter from Board Member Jim Stevenson. He is sorry to come to this decision, however, he has health issues that require less work time.

Mr. Feigley mentioned that Bob Donahue has retired from Oakland County Main Street and has been hired as DDA Director in South Lyon.

Mr. Smith adjourned the meeting at 7:45 p.m.

Respectfully submitted,

A. Roscoe Smith
ARS/kb