

**CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
Record of the January 20, 2016 Regular Board Meeting**

**APPROVED**

**Members Present:** John Hirzel, Matt Barnes, Mike Zurek, Roscoe Smith, Jim Stevenson, Mike Maher

**Absent:** Cassie Blascyk, Supervisor Hamill, Dale Feigley

**Staff Present:** Melissa Dashevich, Director  
Karen Beardsley

**Mr. Smith called the meeting to order at 6:35 PM.**

**Approve Regular Board Meeting Minutes of November 21, 2015**

**MR. MAHER MOVED TO APPROVE** the Regular Board Meeting minutes of November 21, 2015 as corrected (removed Mr. Maher's name from 'absent'). **MR. BARNES SUPPORTED** and **THE MOTION CARRIED** with a unanimous voice vote (5 yes votes).

**Treasurer's Report**

Mr. Hirzel stated that TIF collections for December were over \$25,000, which put us at 114% of our projected revenues; we have also spent only 68% of budgeted expenses. This puts us back very close to our goal of reserve cash of \$100,000.

**Director's Report**

Mrs. Dashevich reviewed her report, and is attached for board member review.

**NEW BUSINESS**

**Election of 2016 Officers**

**MR. MAHER MOVED TO NOMINATE** all officers to their current positions. **MR. STEVENSON SUPPORTED** and **THE MOTION CARRIED** with a unanimous voice vote (5 yes votes).

**Main Street Refresh Program Meeting**

Wednesday, January 27, 2016 is the Main Street Refresh Program Meeting from 5PM to 9PM, on the 4th floor of the Oakland County Executive Office Building. Mrs. Dashevich will initiate a carpooling communication for all who are attending that may wish to carpool.

**Joint Meeting at Highland Activity Center**

This is a meeting regarding One Stop Ready, and will include the Township Board, Planning Commission, ZBA, and DDA.

**MSOC Evaluation Meeting**

Mrs. Dashevich stated that not many details were ready yet, but the Evaluation Meeting will be held on Friday, February 19.

**OLD BUSINESS**

### **School Property Update**

Supervisor Hamill was not in attendance to discuss this topic.

### **COMMITTEE REPORTS**

Mrs. Dashevich stated that streetscape planting will begin in May. The entire inventory will not be available in May, but every attempt is being made by the project volunteers to supplement and assist with the growth of native species.

Also, the Economic Restructuring committee met on January 15, and is discussing working on new Highland Edition of the Spinal Column newspaper; planning to meet with Jim Stevenson on details. Nancy Branstetter has been hired as the editor.

### **COMMUNITY REPORT**

Discussion took place regarding many local new businesses.

**Mr. Smith adjourned the meeting at 7:20 p.m.**

Respectfully submitted,

A. Roscoe Smith

ARS/kb