

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
Record of the January 21, 2009 Meeting**

Members Present: Sharon Greene; Doreen Kosieracki, Beth Lewis; Mike Maher; Paul Mecklenborg; Gail Perrin; Triscia Pilchowski (Supervisor); Roscoe Smith; Laura Trombetta

Members Absent: Jan Nastrovski

Staff Present: Tim Colbeck and Melissa Dashevich

Visitors Present: None

Roscoe Smith called the meeting to order at 5:35 p.m.

Approve Regular Board Meeting Minutes of December 17, 2008

Motion was made by Gail Perrin to approve the minutes of December 17, 2008 as presented. Supported by Sharon Greene and the motion carried with a unanimous voice vote. (8-0)

Treasurer's Report

The Treasurer report was discussed when Doreen Kosieracki arrived. There were no concerns expressed.

Director's Report

Tim Colbeck reviewed the November-December Director's Report with the Board.

OLD BUSINESS

MSOC Tech Visit Recap

Main Street Oakland County (MSOC) provided technical training for the Board on the subject of volunteer recruitment and retention on January 15, 2009. The Board discussed what they learned from the tech visit. The board also discussed why they feel it is important to volunteer for the DDA.

NEW BUSINESS

Board Member Slate/Officer Nominations

Triscia Pilchowski moved to open the floor for nominations. Perrin supported and the motion carried. (8-0)

Pilchowski moved to nominate Smith for Board Chairperson. Supported by Perrin.

Greene moved to nominate Perrin for Vice Chairperson. Supported by Paul Mecklenborg.

Perrin nominated Greene for Secretary. Supported by Beth Lewis.

Greene nominated Kosieracki for Treasurer. Supported by Perrin.

Pilchowski moved to close the nominations and to accept the slate as presented. The motion was supported by Laura Trombetta and was carried by a unanimous voice vote (8 yes votes).

Highland Station Gateway Project

Colbeck was asked at the last Board meeting to request Land Design Services to lower their proposed service fee for professional services. Land Design submitted an amended proposal that Colbeck executed.

Committee Reports

Design

Mecklenborg stated that the design committee approved the design and location for a permanent sign at Beading Friendly.

Economic Restructuring

Trombetta stated that the ER committee held discussions on moving forward with the proposed gateway project. She stated that the committee is waiting for a resolution of the proposed sewer SAD to plan on how to move forward with their 2009 work plan.

Colbeck stated he would like for the DDA to start planning an open house/annual meeting to be held in the early spring.

Organization

Lewis reported that the website is up and running. She also reported that the committee discussed ideas for creating new membership programs and sponsorship opportunities for the DDA.

Promotions

Kosieracki has accepted the position as the chairperson for this committee. Missy Dashevich gave an update on the status of the concert series. She also reported that the date for the Horsin' Around Festival has been set for September 26, 2009. The committee decided to keep the event to one day with the possibility of other events such as the Pancake Breakfast and the Fun Run to take place on the following Sunday.

Pilchowski suggested that the DDA should issue personal invitations to the residents in the neighborhoods in and around the Highland Station district for all of our planned events.

Mecklenborg suggested that we might highlight a specific street be chosen for each concert and that we provide something for them such as a free hotdog dinner.

It was suggested that the Promotion Committee should meet with those involved with the Milford concerts to coordinate our events.

Main Street Oakland County

Colbeck reminded the Board that our year-end evaluation by MSOC is scheduled to take place on April 7, 2009. He also reminded them that MSOC and the National Trust will be hosting Main Street 101 classes on February 4th and 5th in Pontiac.

Community Reports

Pilchowski reminded the Board that the Taste of the Valley fundraiser will take place on the evening of February 5th at Bakers. Tickets are \$20.00 per person.

Call to the Public - None

ADJOURNMENT

At 7:10 Smith adjourned the meeting.