

**CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
Record of the February 18, 2009 Meeting**

**Members Present:** Sharon Greene; Doreen Kosieracki, Beth Lewis; Mike Maher; Paul Mecklenborg; Jan Nastovski; Gail Perrin; Triscia Pilchowski (Supervisor); Roscoe Smith; Laura Trombetta

**Members Absent:** None

**Staff Present:** Tim Colbeck and Melissa Dashevich

**Visitors Present:** Mary McDonell, Highland Township Clerk

**Roscoe Smith called the meeting to order at 5:35 p.m.**

**Approve Regular Board Meeting Minutes of January 21, 2009**

**Motion was made by Gail Perrin to approve the minutes of January 21, 2009 as presented. Supported by Triscia Pilchowski and the motion carried with a unanimous voice vote. (9-0)**

**Director's Report**

Tim Colbeck reviewed the January-February Director's Report with the Board.

**OLD BUSINESS**

**Main Street 101**

Classes took place the first week of February covering the four point approach. For those who were unable to attend, Colbeck will try to obtain electronic copies of the presentations.

**NEW BUSINESS**

**Swearing In Board Members**

Mary McDonell the Township Clerk held a swearing in ceremony for the entire HDDA board. The following board members were sworn in at that time: Sharon Greene; Beth Lewis; Mike Maher; Paul Mecklenborg; Jan Nastovski; Gail Perrin; Roscoe Smith; Laura Trombetta.

**Sewer Project**

Pilchowski gave the board an update on the proposed sewer project. She stated due to the current economy and the number of stakeholder objections the sewer project has been shelved indefinitely. She did feel that the project could be reexamined in the future. Paul Mecklenborg asked if there is any government funding available for the project. Pilchowski stated the Township is looking at every possible funding source including the new federal stimulus package. She suggested that area stakeholders should write their various state and federal representatives for their support.

## **Highland Station Gateway Project**

Colbeck updated the board on the status of the report being prepared by Land Design Studios (LDS). He stated that a number of board members and LDS employees did a site review of the land and existing structures. Colbeck stated he expects to receive a final report by the first week of March from LDS.

## **Committee Reports**

### Design

Mecklenborg stated the committee discussed what work should be concentrated on now that the sewer project has been put on indefinite hold. The 2009 work plan, called for the committee to advance the E. Livingston Framework Plan and traffic calming studies for Milford Rd. in the Highland Station District. The committee also discussed the current process for a business in the Highland Station District to display temporary or "A" frame signage. They also discussed aesthetics for the zoning requirement.

### Economic Restructuring

Smith stated he has investigated the Oakland County septic requirements to see if there is a possibility to support a restaurant or coffee shop in Highland Station. With the current septic requirements it would require too much land to be practical in the district.

### Organization

Lewis reported that organization committee is currently working on sponsorship opportunities for all of our up coming events.

### Promotions

Smith presented an article from the *Wall Street Journal* regarding festivals being put on hold in some communities. Colbeck It stated that the DDA is in a good position because we currently have money dedicated in the budget and are not reliant on sponsorships. It was also discussed that this may be the year people may really take advantage of the festival because of the economy.

Kosieracki reported that the committee has a goal to get the newsletter started back up in March. She also reported that we have 4 out of the 6 summer concert acts committed to at this time. Pilchowksi suggested that we investigate using the HI-White Parade as an opportunity to promote our events. Colbeck also gave a brief update on the status of the Horsin' Around RFP.

## **Main Street Oakland County**

Colbeck reminded the board that the MSOC year-end evaluation is scheduled to take place on April 7, 2009.

## **Treasurer's Report**

Kosieracki reviewed the Treasurer report. There were no concerns expressed.

**A motion was made by PILCHOWSKI to accept the treasurer's report as presented. PERRIN supported and the motion carried with a unanimous voice vote (9 – 0)**

**Community Reports**

Sharon Greene announced that the Highland Equestrian Conservancy (HEC) will be holding their Vision 2 conference on March 16<sup>th</sup> at 6:30pm at the Highland Station House.

**Call to the Public** - None

**ADJOURNMENT** - At 7:00 Smith adjourned the meeting.