

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
Record of the January 19, 2011 Meeting
APPROVED**

Members Present: Matt Barnes; John Dowson; John Hirzel; Mike Maher; Paul Mecklenborg; Gail Perrin; Roscoe Smith

Members Absent: Doreen Kosieracki; Beth Lewis; Triscia Pilchowski

Staff Present: Melissa Dashevich

Visitors Present: Beth Corwin, Highland Township Planning; Kristen Delaney; Chuck Dittmar, Huron Valley School Board; Bob Donahue, Main Street Oakland County; Rick Hamill; Judy Kiley, Highland Township Treasurer; Tad Krear, Land Design Studios; Jim Lloyd, Land Design Studios; Kathy Polidori; Ray Polidori, Highland Township Board Trustee; Joseph Salvia; Russ Tierney, Highland Township Board Trustee

Mr. Roscoe Smith called the meeting to order at 6:30 p.m.

Mr. Tad Krear and Jim Lloyd of Land Design Studios, consultants to the Highland DDA, was present this evening to review the Highland DDA Projects. They reviewed the Master Plan Initiative, Design Guidelines and the Gateway Project. The consultants and the board members reviewed Appendix A: Projects in the Highland Station Core Master Plan Initiative removed those projects no longer applicable and reprioritized the remaining. A new Projects Priority List will be provided by Land Design Studios.

Mr. Rick Hamill also spoke representing the East Livingston Framework Plan.

After this presentation, Mr. Smith announced the meeting will go into a Executive Session. All but the HDDA Board members left the room.

Approve Regular Board Minutes of December 15, 2010

MS. PERRIN MOVED to approve the Regular Board Meeting Minutes of December 15, 2010 as presented. SUPPORTED BY MR. MECKLENBORG and the motion carried with a unanimous voice vote. (8 yes votes)

OLD BUSINESS

Director Discussion

A special meeting will need to be arranged to discuss the Director position. Subjects such as full or part time; salary and a questionnaire for the interview process will need to be established. Mr. Smith will coordinate the meeting via email.

TREASURER'S REPORT

The financial reports were not available for review.

Upcoming Meetings/Events - None Offered

Community Reports - None Offered

Call to the Public – None Offered

At 8:30 p.m. Mr. Smith adjourned the Executive Session.