

**CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
Record of the October 29, 2014 Special Board Meeting  
APPROVED**

**Members Present:** Doug Bourgeois, Matt Barnes, Mike Maher, Rick Hamill, Roscoe Smith, John Hirzel

**Absent:** Dale Feigley, Cassie Blascyk

**Staff Present:** Melissa Dashevich, Director  
Karen Beardsley, Recording Secretary

**Mr. Smith called the meeting to order at 9:00 AM.**

**Sidewalk Costs**

Per Mr. Hirzel, while there are many amounts that are in contention, there is much that is not, and he has worked with Nowak & Fraus and Audia to get all documentation in order so that a payment can be made. A bill has been received in the amount of \$161,156.00 and that is still under the contract amount; also, none of this is contested.

Mr. Hirzel reviewed the amounts per his handout. Per Audia paperwork, an additional \$72,000 is due; Mr. Hirzel states this is worst case and Nowak & Fraus recommends only partial payment of this (they are still working on final corrections and amounts).

It is currently estimated that the project is only about two or three percent over contract, which is an extremely good position to be in for this type and scope of project.

Mr. Hirzel recommends approval of the \$161,156.00 invoice, and would also like the board to approve an amount equal to 5% over budget, so that another special meeting would not have to be called for payment approval, should it fall under that amount.

**SUPERVISOR HAMILL MOVED TO APPROVE for payment Audia's Invoice in the amount of \$161,156.00. MR. MAHER SUPPORTED and the MOTION CARRIED with a roll call vote: Bourgeois-yes; Hirzel-yes; Barnes-yes; Maher-yes; Hamill-yes; Smith-yes.**

**MR. MAHER MOVED TO APPROVE for payment Nowak & Fraus' pending invoice in the amount of \$3,238.50. SUPERVISOR HAMILL SUPPORTED and the MOTION CARRIED with a roll call vote: Hamill-yes; Maher-yes; Barnes-yes; Hirzel-yes; Bourgeois-yes; Smith-yes.**

**MR. HIRZEL MOVED TO APPROVE (if needed, after consideration of Nowak & Fraus recommendations) an amount equal to no more than 5% over the total project amount of \$1,142,432.09, to be added to the budget for 2015, as additional project monies due. SUPERVISOR HAMILL SUPPORTED and the MOTION CARRIED with a roll call vote: Hamill-yes; Maher-yes; Barnes-yes; Hirzel-yes; Bourgeois-yes; Smith-yes.**

Supervisor Hamill stated that, although we paid the engineers for their recommendations, Audia Construction may be due additional monies that they did not provide change orders for, but did provide the work. Mr. Hirzel agreed and said it may require looking over one more time, with Audia explaining the differences from the engineers' recommendations.

Mr. Hirzel stated there will be money left over from the township loan and questioned whether we should hold on to it, and pay interest on the loan while we determine how to use the funds, or should we pay back what isn't immediately used. Supervisor Hamill suggested that there are some areas of concern that should be addressed, such as the curbing that was installed in front of the feed store that needs to be remedied, and the curbing that was not installed on Milford Road so as to allow rain water to drain into Fragments new drain system and eliminate the erosion that is still occurring.

**Mr. Smith adjourned the meeting at 9:28 AM.**

Respectfully submitted,

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A. Roscoe Smith

ARS/kb

APPROVED