

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
Record of the July 15, 2015 Regular Board Meeting**

APPROVED

Members Present: Roscoe Smith, Michael Zurek, Cassie Blascyk, Matt Barnes, Supervisor Hamill, Mike Maher, Dale Feigley

Absent: Jim Stevenson

Staff Present: Melissa Dashevich, Director

Visitors: Christina Hamill
Kris Kopacki

Mr. Smith called the meeting to order at 6:15 PM.

Approve Regular Board Meeting Minutes of June 17, 2015

MR. FEIGLEY MOVED TO APPROVE the Regular Board Meeting minutes of June 17, 2015 as presented. MR. BARNES SUPPORTED and THE MOTION CARRIED with a unanimous voice vote (7 yes votes).

Director's Report

Mrs. Dashevich reviewed her report, and is attached for board member review.

Treasurer's Report

We are still light on what we would like to have for reserves (only about 40%); expenses are at 32%; Oakland County numbers are projecting an increase. There was some general discussion regarding budget items; Mr. Feigley inquired about the rent being paid - was that not to have stopped a while ago? Supervisor Hamill will investigate.

MR. STEVENSON MOVED TO ACCEPT the Treasurer's Report, with the inquiry about the rent being investigated, and reported back next month. MR. BARNES SUPPORTED and the MOTION CARRIED WITH a unanimous voice vote (7 yes votes).

NEW BUSINESS

Pickle sales

Mrs. Dashevich mentioned that, per last month's minutes, The Artist's Pallet has offered to be a 'distribution center' for Highland Pickle Works brand pickles. Karen Beardsley has created a sign-up genius to cover pickle sales at Saturday Farmer's Markets; Red, White & Blues Festival; and the Highland Heritage Festival (our sponsorship covers the cost of a vendor space at each of these festivals). Mrs. Dashevich will email the link for the sign-up genius.

OLD BUSINESS

Follow-up on concrete warranty due to spalling

Supervisor Hamill shared that the conclusions from the manufacturer of the concrete determined that the product itself wasn't faulty. Mr. Feigley and Supervisor Hamill spoke of some aggregates that absorb water and expand, possibly causing the surrounding concrete to shift/break apart. Discussions ensued with questions arising on who is responsible for repairing, submitting claims, and generally being vigilant with regard to the cement problems.

MR. MAHER MOVED that the HDDA file a warranty claim against Audia Construction for failure of the concrete (spalling) they installed in our streetscape. SUPERVISOR HAMILL SUPPORTED and the motion carried with a unanimous voice vote (7 yes votes).

Landscape Update

Mrs. Blascyk stated that Mr. Morningstar has reviewed and suggested replacements for plants that have become unavailable. The plant supplier has requested a commitment/deposit for our order. All soil test kits have been purchased, and volunteers have to be organized. It is recommended that planting be done this fall; the status of the grant won't be determined until the end of August.

Red, White & Blues Festival

Discussions took place regarding the profitability of the Red, White & Blues Festival. Mr. Feigley asked if the Village of Milford had been approached for donations for the fireworks. It was agreed that the fireworks were a success, and the taxpayers of Highland were satisfied that taxpayer dollars were used for this community event. Mr. Smith suggested the Huron Valley Chamber be asked as well.

R. Smith adjourned the meeting at 7:10 p.m.

Respectfully submitted,

A. Roscoe Smith

ARS/kb