

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
Record of the November 18, 2015 Regular Board Meeting**

APPROVED

Members Present: Roscoe Smith, Cassie Blascyk, Supervisor Hamill, Dale Feigley, Mike Zurek, John Hirzel, Jim Stevenson, Matt Barnes, Mike Maher (arrived 6:45pm)

Absent:

Staff Present: Melissa Dashevich, Director

Visitors: Kris Kopacki

Mr. Smith called the meeting to order at 6:28 PM.

Approve Regular Board Meeting Minutes of October 21, 2015

MR. FEIGLEY MOVED TO APPROVE the Regular Board Meeting minutes of October 21, 2015 as presented. MR. BARNES SUPPORTED and THE MOTION CARRIED with a unanimous voice vote (8 yes votes).

Director's Report

Mrs. Dashevich reviewed her report, and is attached for board member review. Mrs. Dashevich discussed changing of the cleaning services from Two Moms & a Mop to Trevor, a current Highland Township Employee.

Treasurer's Report

Mr. Hirzel stated that more tax monies have been collected this month, and we are only short on budgeted revenue of \$12,000, and that should be met by next month. On expenses, we have only used 53% of the budget for the year. Cash is at approximately \$84,000; payments shown on loan are off for right now, but is due to a lag in bookkeeping.

Mr. Stevenson raised questions, and discussion ensued, on budget/capital improvements.

OLD BUSINESS

School Property Update

Supervisor Hamill passed around some documents, with proposed concepts for the old prior middle school property that he will be submitting to the school board. This documentation showed many possibilities for the future, including relocating Highland Feed's Dance Hall with additional covered outdoor space, disc golf, pond that could be used for ice skating in the winter, a splash pad, amphitheater, space for additional septic field. All 'bids'/concepts are due on Friday, 11/23 at 2PM. Even

though the property proposed for swap is probably worth more, there are so many restrictions on the old property, with a gas line through it, the baseball fields, and existing septic that must remain intact, etc. to be attractive to any other entity. (As a side note: there is historical value in that property, since Mr. Smith remembers that this property was 'donated' by Highland Township to Huron Valley Schools, as long as it would continue to be used for a school.)

MAIN STREET OAKLAND COUNTY

Mrs. Dashevich attended a meeting in October, and spoke about 2016 evaluations and forthcoming changes. Ten criteria must be met in order to be accredited; the HDDA will still be evaluated, using a point system. HDDA must receive 7 out of 10 possible points in order to be accredited. Some discussion ensued regarding this, committee meeting structure, as well as the upcoming MSOC Evaluation Meeting. Mrs. Dashevich will forward the packets to board members for review.

Mr. Stevenson spoke about he, Supervisor Hamill and HWLBA bringing Highland its own separate version of the Spinal Column Newsweekly. This will all be dependent on ad revenue; it will cost \$4,500-\$5,000/issue to be viable, which would include an editor and content, cover meetings, people, events and organizations. Supervisor Hamill spoke of representation to Highland residents, and how to communicate to Highland in general. This would have to be supported by the businesses it would represent.

Mr. Smith adjourned the meeting at 8:15 p.m.

Respectfully submitted,

A. Roscoe Smith

ARS/kb