

**CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
Record of the February 20, 2019 Regular Board Meeting**

**APPROVED**

**Members Present:** Chris Hamill, Matt Barnes, Cassie Blascyk, Roscoe Smith, Sellon Patterson

**Members Absent:** Rick Hamill, Mike Zurek, Dale Feigley, Trevor VonBuskirk

**Staff Present:** Melissa Dashevich, Executive Director  
Karen Beardsley

**Visitors Present:** Sarina Siljander

Mr. Smith called the meeting to order at 6:23 p.m.

**Approve Regular Board Meeting Minutes of January 16, 2019**

**MRS. HAMILL MOVED TO APPROVE the Regular Board Meeting minutes of January 16, 2019, as corrected (add Sarina Siljander under Visitors Present). MR. BARNES SUPPORTED THE MOTION and THE MOTION CARRIED with a unanimous voice vote (5 yes votes).** Mrs. Dashevich added that, per Township accounting, no budget amendment is required (as motioned for in last month's minutes) since the money is available (we are under budget).

**Director's Report**

Mrs. Dashevich reviewed her Director's Report; a copy was emailed to all Board members.

**Treasurer's Report**

Mrs. Hamill stated that the \$81,000 showing in Misc. Income was for the sale of a property; \$29,000 income from TIF, for a total of \$110,000. Only \$4,000 has been spent thus far, so we are ahead of expenditures. The bank account shows \$220,408. Loan balance is \$235,639 as of the end of January.

**NEW BUSINESS - None**

**OLD BUSINESS**

- a. Elect 2019 HDDA Officers –  
**MRS. HAMILL MOVED TO APPROVE the current board members and positions for 2019. MR. BARNES SUPPORTED and the MOTION CARRIED with a unanimous voice vote (5 yes votes).**
- b. Update on the Arch  
Mrs. Dashevich reached out to Tad Krear as to the status of this project. They are in the process of conducting a Feasibility Study for the project. Mr. Smith mentioned the significance of Highland being the first stop on the railroad, and that information should somehow be incorporated. Mrs. Dashevich felt that a meeting discussing the status of this project and these additional suggestions should be held with all the people involved.

- c. Volunteer Open House at Station House, March 18 from 6-8 pm.  
This will be a community-wide volunteer open house. About a dozen organizations will be there with a table offering information of what opportunities they have available. Refreshments will be available; Sarina will be playing piano. Raffle prize will be a gift certificate to a local business of the recipient's choice.

**BOARD MEMBER COMMENTS**

Mr. Smith asked about the status of the Harvey Lake Property. Supervisor Hamill will be able to answer this.

Mrs. Hamill said that Supervisor Hamill met with Bond Counsel to determine whether or not they should float a bond for the fire halls. The subject of the sewers was brought up as well.

**COMMITTEE REPORTS**

DESIGN – Interpretive signage is being worked on; as well as placement. Native gardens have been discussed with some alternative plantings; maintenance will be determined soon.

ER – has met twice this year. Grant for rental subsidy was received; the application is almost complete. Many of the requirements are set forth by the County. Howell application was used as a template.

**DISTRICT DEVELOPMENT/NEW BUSINESS**

Pet boarding place moving into plaza near Napa Auto Parts.

**COMMUNITY REPORTS**

Kaleidoscope event at the HVAC on March 1<sup>st</sup> from 7-10 pm, celebrating HVCA 20 year anniversary.

The Whole Berry closed, but will continue in Highland pursuing the farmer's market aspect.

**CALL TO THE PUBLIC**

None.

Mr. Smith adjourned the meeting at 7:15.

Respectfully submitted,

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Roscoe Smith

RS:kb