

**CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
Record of the March 20, 2019 Regular Board Meeting**

**APPROVED**

**Members Present:** Supervisor Hamill, Chris Hamill, Matt Barnes, Cassie Blascyk, Roscoe Smith, Mike Zurek, Dale Feigley, Sarina Siljander

**Members Absent:** Trevor VonBuskirk, Sellon Patterson

**Staff Present:** Melissa Dashevich, Executive Director  
Karen Beardsley

Mrs. Mecklenborg, Highland Township Deputy Clerk, conducted a group swear-in for Highland Downtown Development Authority Board Members.

Mr. Smith called the meeting to order at 5:30 p.m.

**Approve Regular Board Meeting Minutes of February 20, 2019.**

**MRS. HAMILL MOVED TO APPROVE the Regular Board Meeting minutes of February 20, 2019, as presented. MRS. BLASCYK SUPPORTED THE MOTION and THE MOTION CARRIED with a unanimous voice vote (8 yes votes).**

**Director's Report**

Mrs. Dashevich reviewed her Director's Report; a copy is attached for review. Some highlights include concert selections made; new Main Street reporting requirements as well as some other opportunities discussed.

**Treasurer's Report**

Mrs. Hamill summarized January and February financials. Sale of property occurred in January as well as a large amount of TIF, with normal expenditures. The HDDA is ahead \$207,000 YTD, with debt service at \$38,753. Even if no additional TIF money is collected, the budget will come in at \$150,000, however more is expected in July or August. Property sale was not included. According to the variance, we are under budget in most categories. Balance Sheet shows \$229,173 in cash and land for sale. Revenue over expense to date is \$209,112.

Mrs. Dashevich mentioned that in the future, Michigan Dept. of Treasury reporting will require future plans to be determined for money collected.

**NEW BUSINESS**

Supervisor Hamill introduced new logo/branding for Chill at the Mill, as well as Garden Club. He proposed the 'street' renderings along the top for the HDDA logo; the 'streetscapes' show existing as well as potential development on Milford Road and on Livingston Road.

**MRS. HAMILL MOVED TO APPROVE the new branding logo designs as presented by Supervisor Hamill. MRS. BLASCYK SUPPORTED THE MOTION and THE MOTION CARRIED with a unanimous voice vote (8 yes votes).**

Mrs. Dashevich mentioned a tagline - preserving the past with a vision for the future. It was agreed that it would be part of our vision/mission statement discussions.

Supervisor Hamill shared his thoughts and expert opinion on Highland using the old Train Station from Walled Lake that was mentioned to him by John Bry at Oakland County. It was agreed that Highland would not have a use for the building.

#### **OLD BUSINESS**

- a. Presentation on the Arch tentatively planned to take place on April 17, 2019. Per Mrs. Dashevich, Mr. Krear will have a rendering to show on that date.

#### **BOARD MEMBER COMMENTS**

Mr. Smith asked about the status of the Harvey Lake Road property. Supervisor Hamill stated that the interested party is out of town, but he plans to discuss with him upon his return.

#### **COMMITTEE REPORTS**

Volunteer Open House was held on Monday, March 18. Comments and observations were that it was well publicized, well attended and well received, and will become an annual event.

ER Committee – Rental subsidy grant was launched; a local realtor has reached out for more information. Mrs. Blascyk stated that Freedom Works has expressed an interest in relocating into the district.

#### **DISTRICT DEVELOPMENT/NEW BUSINESS**

Mrs. Blascyk was concerned that the HDDA is not being notified of interested or potential businesses to the district soon enough to be able to assist or have input. Mr. Smith said that there are pre-applications in on a particular property, but nothing approved as yet. However, Mrs. Blascyk felt that the DDA should be notified of ANY interest in properties, etc., as we may have some opportunities to share or other options to explore.

#### **CALL TO THE PUBLIC**

**None.**

Mr. Smith adjourned the meeting at 6:35.

Respectfully submitted,  
Roscoe Smith

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RS:kb