

**CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
Record of the January 15, 2020 Regular Board Meeting**

**APPROVED**

**Members Present:** Supervisor Hamill, Chris Hamill, Cassie Blascyk, Roscoe Smith, Dale Feigley, Stephanie Legg, Matt Barnes

**Members Absent:** Mike Zurek, Sellon Patterson

**Staff Present:** Melissa Dashevich, Executive Director  
Karen Beardsley, Recording Secretary

Mr. Smith called the meeting to order at 6:20 p.m.

**MR. FEIGLEY MOVED TO APPROVE the Regular Board Meeting minutes of November 20, 2019 as presented. MRS. HAMILL SUPPORTED THE MOTION and THE MOTION CARRIED with a unanimous voice vote (7 yes votes).**

Director's Report

Mrs. Dashevich does not have a written report, but will include one via email. December was busy with holiday events. Festival of Trees was a successful event. More ideas for next year were discussed. Kris Kopacki has offered to donate his time to removing and disposing of the trees as a gift to the HDDA. Mrs. Dashevich will determine if he needs a written receipt of his gift for his records.

Treasurer's Report

Mrs. Hamill will discuss with Mrs. Cooper about the accounts used for the sale of properties, since there is confusion as to what was gained from these sales. Mrs. Dashevich handed out a detail sheet of Harvey Lake Road expenditures. It was determined that we made a little over \$5,000 on the Harvey Lake Road property. It was felt by the board members that the benefits to the community in terms of blight removal and Fire Department relationship and gain made this a worthwhile project, despite the amount of work involved. There is \$288,729.58 in cash account; loan is down to less than \$200,000. The fund balance is positive at this point.

**NEW BUSINESS**

Elect 2020 HDDA Officers

**MR. FEIGLEY MOVED to continue all current Board Members' positions through 2020. MR. BARNES SUPPORTED THE MOTION and THE MOTION CARRIED with a unanimous voice vote (7 yes votes).**

**MR. BARNES MOVED to accept Jennifer Frederick's interest in becoming an HDDA Board Member. MRS. HAMILL SUPPORTED and THE MOTION CARRIED with a unanimous voice vote (7 yes votes). SUPERVISOR HAMILL will present Jennifer Fredericks recommendation at the next Highland Township Board Meeting.**

Effective Board Member Workshop

1-22-20, 6-8:30 pm, Brooks Patterson Building in Waterford  
Three board members are required to attend to get this training free.

### Facade Sign Grant Program

Currently the Façade Sign Grant Program is open to only Highland Station businesses. It was proposed that this grant language be changed to include the entire downtown district.

**MRS. HAMILL MOVED** that a resolution be made to the Façade Sign Grant Program language to include that any business in the downtown district be eligible for this grant. **MRS. BLASCYK SUPPORTED** and **THE MOTION CARRIED** with a unanimous voice vote (7 yes votes).

### OLD BUSINESS

#### Arch Update

Mrs. Dashevich shared that Tad Krear wanted to clarify that the HDDA board does NOT NEED to visit the artist's shop before they proceed with the next approved steps: survey and shop drawings. There was some discussion about color options/choices that will need further discussion, but it was determined that a visit could take place at a later date, after the shop drawings have been completed and present to us or anytime for that matter. Mrs. Blascyk asked about bringing power to the base; Supervisor Hamill felt that since power is already underground in the area (i.e. lamp posts) that it could be a minor request at the next drawing stage. Nothing further should hold up the next steps. Mrs. Hamill, Mr. Feigley and Mrs. Blascyk clarified that Mr. Krear could be told to proceed. Mrs. Legg said that she would make the call to Mr. Krear.

Mr. Barnes wanted to open up a discussion about another gateway on the south end of Highland.

#### 685 Harvey Lake Road Update

This was covered in the Treasurer's Report.

### COMMITTEE REPORTS

#### Design Committee

Still needs to be formally determined; Mrs. Legg, as Design Chair, will record all priorities and plans in an upcoming meeting.

#### Promotions/Organization

Will meet for concert selections soon.

Volunteer Appreciation work will begin soon.

Volunteer Open House is set for 3/16.

The Volunteer Recognition efforts will begin soon as well.

Amy Koenig, graphic arts volunteer, will be the next featured volunteer on the website.

Mrs. Blascyk will ask Mr. Zurek about progress with Vision Statement as well as Strategic Planning points.

Mrs. Hamill suggested that Strategic Planning discussions be put on monthly agenda.

#### Economic Vitality

Retail Round Table meeting 1-13-20. Lots of positive feedback and ideas.

Mr. Smith and Mr. Feigley excused themselves from the meeting at 7:20.

### DISTRICT DEVELOPMENT

Urgent Care - New Rashid Development

Also Icare Phone Repair in strip mall in front of high school.

Proposed BBQ carry-out business in downtown area on the southeast corner of Ruggles and Milford Road.

Proposed possible business at lumberyard property on M-59 as well. Will be dependent on HVS working with owner to bring water to property, which would benefit our downtown as well.

**Mr. Smith adjourned the meeting at 8:30 p.m.**

Respectfully submitted,  
Roscoe Smith  
RS:kb

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APPROVED